



UNITED STATES DEPARTMENT OF EDUCATION
THE SECRETARY

CHARTER

NATIONAL ASSESSMENT GOVERNING BOARD

AUTHORITY

The Board is authorized by section 406(i) of the General Education Provisions Act (GEPA) as amended by Section 3403 of the National Assessment of Educational Progress Improvement Act (NAEP Improvement Act), Title III-C of the Augustus F. Hawkins - Robert T. Stafford Elementary and Secondary School Improvement Amendments of 1988 (Pub. L. 100-297; 20 USC 1221e-1). It is governed by the provisions of Part D of GEPA (Pub. L. 90-247, as amended; 20 U.S.C. 1233 et seq.) and the Federal Advisory Committee Act (Pub. L. 92-463; 5 U.S.C. Appendix 2), which set forth standards for the formation and use of advisory Committees.

PURPOSE AND FUNCTIONS

The National Assessment Governing Board (Board) formulates policy guidelines for the National Assessment of Educational Progress (NAEP) authorized by Section 406(i) of GEPA as amended and provides advice on the conduct of the NAEP as sought by the Commissioner of Education Statistics.

The Board is responsible for:

- (1) selecting subject areas to be assessed (consistent with section 406(i)(2)(A) of GEPA);
- (2) identifying appropriate achievement goals for each age and grade in each subject area to be tested under the NAEP;
- (3) developing assessment objectives;
- (4) developing test specifications;
- (5) designing the methodology of the NAEP;
- (6) developing the guidelines and standards for analysis plans and for reporting and disseminating results;
- (7) developing standards and procedures for interstate, regional and national comparisons; and

(8) taking appropriate actions needed to improve the form and use of the NAEP.

(9) preparing for each learning area assessment.

Any of these functions may be delegated by the Board to its staff members.

The Board has final authority on the appropriateness of cognitive items. The Board shall take steps to ensure that all items selected for use in NAEP are free from racial, cultural, gender, or regional bias.

Each learning area assessment shall have goal statements devised through a national consensus approach, providing for active participation of teachers, curriculum specialists, local school administrators, parents, and concerned members of the general public.

STRUCTURE

The Board consists of 23 members appointed by the Secretary, comprised as follows:

1. two Governors, or former Governors, who are not members of the same political party;
2. two State legislators, who are not members of the same political party;
3. two chief State school officers;
4. one superintendent of a local educational agency;
5. one member of a State board of education;
6. one member of a local board of education;
7. three classroom teachers representing the grade levels at which the NAEP is conducted;
8. one representative of business or industry;
9. two curriculum specialists;
10. two testing and measurement experts;
11. one nonpublic school administrator or policymaker;
12. two school principals, one from the elementary level, the other from the secondary level;

13. three additional members who are representatives of the general public, including parents; and

14. the Assistant Secretary for Educational Research and Improvement (OERI) or designee who is an ex officio member with no voting privileges.

The Secretary appoints the Chairman of the Board. The Board elects its Vice Chairman.

The Secretary appoints those members of the Assessment Policy Committee (APC) serving on April 28, 1988, the date of enactment of the NAEP Improvement Act, as members of the Board for the duration of their terms with the APC. To complete initial membership of the Board, the Secretary appoints members as necessary in the categories specified in which there are no members serving on the APC on April 28, 1988.

The Secretary appoints such members from among nominees furnished by the Governors, Chief State School Officers, education associations and organizations, the National Academy of Sciences, the National Academy of Education, parent organizations and learned societies.

As vacancies occur, the Secretary appoints new members of the Board from a list of nominees supplied by the remaining Board members after their consultation with the groups listed in the preceding paragraph. For each vacancy, the Board nominates at least 3 individuals who, by reason of experience or training, are qualified for the particular Board vacancy.

The Secretary and the Board shall ensure at all times that the membership of the Board reflects regional, racial, gender, and cultural balance and diversity and that it exercises its independent judgment, free from inappropriate influences and special interests.

Each member of the Board appointed to fill a vacancy shall serve for a term not to exceed 4 years, which shall be staggered as determined by the Secretary. If an appointed Board member ceases to be a member of the group that member was appointed to represent, the Board member may continue to serve as a member until the expiration of the Board member's term.

The Board may establish subcommittees composed exclusively of members of the Board. Each subcommittee complies with the requirements of applicable statutes and regulations. Each subcommittee presents to the Board its recommendations for subsequent action by the full Board. Timely notification of each subcommittee establishment and changes, including its charge,

membership, and frequency of meetings is made in writing to the Committee Management Officer. All subcommittees act under policies established by the Board as a whole.

In the exercise of its functions, powers, and duties, the Board hires its own staff.

Support services are provided by the Assistant Secretary for OERI who also appoints the Designated Federal Official (DFO).

At the direction of the Board, the Secretary may appoint not more than 6 technical employees for terms not to exceed 3 years, without regard to the provisions of Title 5, United States Code, governing appointments in the competitive service. These technical employees may be paid without regard to the provision of Chapter 51 and subchapter III of chapter 53 of Title 5 relating to classification and General Schedule payrates.

MEETINGS

The Board meets not less than two times each year at the call of the Chairman with the advance approval of the Designated Federal Officer or designee who also approves the agenda and is present at all meetings. Subcommittees meet as required at the call of their Chairman with the concurrence of the Board Chairman and with the advance approval of the DFO who also approves the agenda and is present at all meetings.

Meetings are open to the public except as determined in advance by the Secretary of Education or designee in accordance with Section 10(d) of FACA. Notice of each Board meeting shall be published in the Federal Register. Meetings are conducted and records of the proceedings kept, as required by applicable laws and regulations.

A quorum of the Board consists of 12 members.

ESTIMATED ANNUAL COST

An officer or full-time employee of the United States serves without compensation in addition to that received for his or her services as an officer or employee of the United States. Such employee may be allowed travel expenses, including per diem in lieu of subsistence, as authorized by 5 U.S.C. 5702, for persons in the Government service employed intermittently.

Members of the Board who are not full-time Federal employees are entitled to receive compensation at the rate of \$100 per day and per diem and travel expenses in accordance with Federal Travel Regulations.

Estimated annual costs for operating the Board, including compensation and travel expenses but excluding staff support is \$450,000. Estimated annual person-years of staff support required is 8, at an estimated annual cost of \$500,000.

At the discretion of the Secretary, up to 10% of the funds appropriated for the NAEP may be used for administrative expenses (including staff, consultants, and contracts authorized by the Board) and to carry out the functions of the Board.

REPORTS

The Board makes an annual report to the Congress not later than March 31 of each year. The annual report contains as a minimum a list of the members of the Board and their business addresses, a list of the dates and places of each meeting held during the preceding fiscal year, and a summary of the activities, findings, and recommendations made by the Board during the preceding fiscal year. This report is also transmitted with the Secretary's annual report on advisory committees to the Congress. Copies of all Board reports are sent to the Committee Management Officer.

TERMINATION DATE

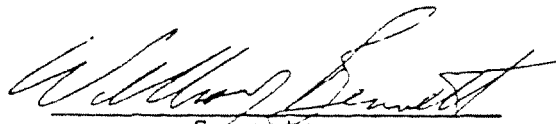
The Board is continuing. This charter expires two years from the date of filing in accordance with Section 14(b)(2) of FACA.

The duration of the Board, within the meaning of Section 14(a) of FACA is provided by its enabling legislation, the NAEP Improvement Act, which authorizes appropriations for the NAEP through fiscal year 1993. The Board is hereby chartered in accordance with Section 9(c) of FACA.

Approved:

SEP 6 1988

Date



Secretary

OCT - 1 1988

Filing Date: _____



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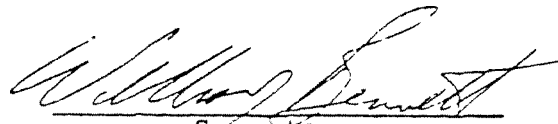
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